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Overview of Inpatient Admissions Management

Joint Committee on Access and Forensic Services
January 19, 2018

Inpatient Admissions Management

Agency manages 3 lists for pending admissions for civil and forensic inpatient services:

- 2 forensic
 - Maximum Security Unit
 - Clearinghouse (non-MSU forensic)
- 1 civil
 - Non-forensic adults, adolescents, and children



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Admission

- Forensic and civil pending admissions are admitted on a first-come, first-served basis **unless** prioritization is deemed clinically necessary
- Clinical exceptions are reviewed and recommended by a physician at the receiving facility. Final approval for exceptions is provided by State Hospital System leadership.



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Forensic

Maximum Security & Clearinghouse



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Forensic Admission Management

Maximum Security Unit (MSU) Admissions

- Criminal code commitments for **violent offenses** (see next slide)
- Persons found incompetent to stand trial (IST) or acquitted as not guilty by reason of insanity (NGRI)
- Admit to either:
 - North Texas State Hospital, Vernon Campus, or
 - Rusk State Hospital (IST males w/out diagnosis of ID/D)*

**ID/D – Intellectual or Development Disability*

Forensic Admission Management



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Violent Offenses Include

- Murder (Section 19.02)
- Capital murder (Section 19.03)
- Kidnapping (Section 20.03)
- Aggravated kidnapping (Section 20.04)
- Indecency with a child (Section 21.11)
- Sexual assault (Section 22.011)
- Aggravated assault (Section 22.02)
- Aggravated sexual assault (Section 22.021)
- Injury to a child, elderly, or disabled person (Section 22.04)
- Aggravated robbery (Section 29.03)
- Continuous sexual abuse of a young child or children (Section 21.02)
- Continuous trafficking of persons (Section 20A.03)



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Forensic Admission Management

Clearinghouse

- Criminal code commitments for **non-violent** offenses
- Primarily, persons found IST
- Admit to a **non-MSU** facilities

State Operated Facilities

- Austin State Hospital
- Big Spring State Hospital
- El Paso Psychiatric Center
- Kerrville State Hospital*
- North Texas State Hospital, Wichita Falls
- Rio Grande State Center
- Rusk State Hospital
- San Antonio State Hospital
- Terrell State Hospital

State Funded Facilities

- Harris County Psychiatric Center
- Montgomery County Hospital
- Palestine Regional Medical Center

**Does not receive admissions from outside of state operated hospital system.*

Forensic Commitment Notification

Criminal courts can submit forensic commitment information three ways:

- Email @ ForensicAdmissions@hhsc.state.tx.us*
- Fax @ (940) 553-2504 or (940) 553-2506
- Phone @ (940) 552-4061



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See handout titled "Announcement of New State Hospital Forensic Commitment Electronic Notification"

Required Information

Information required to add a forensic commitment to the Clearinghouse or MSU list

- Name
- Date of birth
- Gender
- Date of commitment
- Date of arrest
- Cause number(s)
- Charge(s)*
- Type of commitment
- Committing county
- Copy of the order of commitment

**Based on the charges, the person will be added to either the Clearinghouse or MSU pending admissions list*



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Forensic Notification Template

Attachment 3



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Charles Smith
Executive Commissioner

Forensic Inpatient Commitment – Notification Form

Committing County Information

County Court: _____

Mailing Address: _____

Contact Name(s): _____

Contact Phone #(s): _____

Order of Commitment Date: _____

Local Mental Health Authority (LMHA): _____

Attorney Information: _____

Defendant Information

Name: _____

Date of Birth (DOB): _____

Social Security Number (if available): _____

Gender: _____ Race: _____

Cause #(s): _____

Charge(s): _____

Degree: _____ Arrest Date: _____

Commitment Type: _____

Submit completed forms, along with a copy of the order of commitment, to
ForensicAdmissions@hhsc.state.tx.us or via fax at (940) 553-2504 or (940) 553-2506

Required Documentation: (Prior to Admission)

Before a person can admit, criminal courts **must** provide all of the following documentation to the **receiving facility** [CCP, Art. 46B.076 and/or Art. 46C.251]*:

- Indictment
- Supporting documents used to establish probable cause
- Expert reports, i.e. competency or sanity
- Psychiatric, psychological, or social work reports
- Documents related to current or past mental condition
- Criminal history record
- Attorney contact information (state and defense)

**Not required to add a forensic commitment to the pending admissions lists*



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Civil

Inpatient Care Waitlist

Civil Admission Management

Inpatient Care Waitlist (ICW)

- Management of **non**-forensic pending admissions (adults, adolescents and children)
- Managed by Local Mental Health and Local Behavioral Health Authorities via Clinical Management for Behavioral Health Services (CMBHS)
- State hospitals have viewing access only
 - Required to reconcile internal lists of pending admissions with ICW data, daily
- Patients on this list admit to either a:
 - Contracted hospital, or
 - State hospital
 - Exception: North Texas State Hospital – Vernon and Kerrville State Hospital



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Contact Information

State Hospital System Contact Information



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Thank you
